



# **City of SeaTac 2003 Development Regulations Amendment Packet**

## **APPLICATION INSTRUCTIONS**

Proposed amendments to the development regulations may be submitted by any person, including citizens, property owners, neighboring jurisdictions, City staff, and City officials. Proposed amendments to SeaTac's development regulations shall be compiled and reviewed on an annual basis according to the procedures specified in Chapter 16.15 of the SeaTac Municipal Code. The development regulations Amendment Procedures are available for review from the SeaTac Department of Planning and Community Development.

The City's development regulations include the following Chapter/Titles of the SeaTac Municipal Code:

- Chapter 13.30: Environmental Rules/Procedures
- Title 14: Subdivisions
- Title 15: Zoning
- Title 16: Development Review

**Process:** Anyone wishing to propose amendments to the development regulations will need to submit an official 2003 Development Regulations Amendment Application form, attached, or available at the SeaTac Department of Planning and Community Development. All complete applications will be reviewed as part of the "preliminary docket" process. Applications that satisfy preliminary criteria, as determined by the City's Planning Commission and the Land Use and Parks (LUP) Council Committee will be reviewed under the "final docket" process.

**Application Deadline: Friday, May 16, 2003**

**Application Fee: None**

**Application Requirements:** All applications must be clearly and completely filled out. Incomplete applications will not be processed. The application contains questions that require written responses. Additional sheets may be attached if necessary to fully respond to any question. City Staff are available to provide assistance and answer questions about the application process.

Additional information may be required at applicant's expense to complete the application. Such information may include, but is not limited to:

- Mailing labels of property owners of affected and adjacent properties within 1,000 feet (for Land Use Plan Map amendments only)

- Property posting (for Land Use Plan Map amendments only)

If such information is required, the applicant will be notified by the Department of Planning and Community Development regarding the type of information required and the deadline for submittal.

**Assistance Available:** Please contact Jack Dodge (jdodge@ci.seatac.wa.us) or Holly Anderson (handerson@ci.seatac.wa.us) of the SeaTac Department of Planning and Community Development at (206) 973-4830; TDD (206) 973-4808 if you have questions.



**City of SeaTac  
2003  
Development Regulations Amendment  
APPLICATION**

**I. Applicant Information**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Daytime**

**Phone:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**II. Proposed Amendment**

**A. What is the purpose of your proposed amendment?** (Describe in specific terms why the proposed amendment is necessary. )

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**B. What changes are you proposing?** (List specific changes proposed for the development regulations, referencing chapters or sections to be amended.) If no section of the development regulations pertains to your proposed change, go to C below.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**C. What new language are you proposing to add?** Attach additional pages if needed.

---

---

---

---

**D. Specify the policy in the Comprehensive Plan your changes are intended to implement, by volume, chapter and policy number.**

---

---

---

---

**E. How will your proposal benefit the community?**

---

---

---

---

**F. How does your proposal support the goals and policies set out in the Comprehensive Plan?**

---

---

Attach any background and supporting materials that support your proposal.

### **III. Signature**

I, the undersigned, do hereby certify that the above answers are true and complete to the best of my knowledge. I understand that additional information may be required at my expense in order to complete review of the proposed amendment.

**Signature:** \_\_\_\_\_

**Date Submitted:** \_\_\_\_\_